

Preparing for surgery

Baylor University Medical Center

Thank you for choosing us for your upcoming surgery. It is our privilege to care for you.

In keeping with recommendations from the Centers for Disease Control and Prevention, our goal is to reduce unnecessary trips from your home prior to surgery.

We've arranged for most of the pre-surgery process to happen online or by telephone by working with two teams: the Registration Team and the Nursing Team.

The purpose of the two-team process is to ensure you are prepared for surgery before you are admitted to the hospital. Our goal is to ensure that the day of surgery runs smoothly and promotes a more restful day.

1. Registration Team

Please visit [BSWHealth.com/DallasPreReg](https://www.bswhealth.com/DallasPreReg) to complete forms that assist with your hospital admission, insurance paperwork, and payment arrangements.

Items that will assist you in the process:

- Insurance card and driver's license
- Name of physician scheduling the surgery/ procedure
- Date of surgery
- Emergency contact information (name, address, telephone number)

The Registration Team will then call to make arrangements for the following:

- Scanning of driver's license and insurance card
- Signing consent forms
- Finalizing financial arrangements

If you have questions, or would like to pre-register by phone, please call [877.810.0372](tel:877.810.0372) to speak to a representative from the Central Business Services department.

2. Nursing Team

A nurse from Pre-Admission Testing will document your current and past medical history by telephone. A Nurse Navigator will also call to arrange for necessary laboratory and screening requirements. For your safety and that of our staff and physicians, COVID-19 testing will be performed 48 hours before surgery. After completion of your test, you will need to self-quarantine until your surgery.

To contact the Pre-Admission Testing office, call [214.820.6200](tel:214.820.6200).

To contact your Nurse Navigator, call [214.865.5075](tel:214.865.5075).

For the lab appointment, please bring:

- A personal mask to wear into the office
- Identification or driver's license and insurance card(s)

Pre-Surgery Check List

Registration Team

- Pre-registration forms
- Insurance pre-authorization
- Financial arrangements

Nursing Team

- Pre-admission clinical assessment
- Pre-admission lab testing arrangements
- Surgery arrival time confirmation

We hope limiting your exposure outside of your home during this process provides you peace of mind and assurances that your safety is a top priority at Baylor University Medical Center.





Street level/Ground floor map

- 1 Pre-admission testing
- 2 Morning of surgery
- P Surface parking
- UP Underground parking
- V Valet parking
- Hospital
- Clinic
- ▲ Entrance door
- ↑↓ Elevator
- Walking direction
- Driving direction

Pre-admission testing

- Pre-Admission Testing Office**
Baylor Medical Plaza
3600 Gaston Avenue
Wadley Tower, Suite 150
Dallas, TX 75246

Day of surgery

- Surgery Temporary Entrance**
Collins Women &
Children's Center
3600 Junius Street
Dallas, TX 75246



3500 Gaston Avenue | Dallas, TX 75246

BSWHealth.com/DallasSurgery
214.820.4926